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# Health & Safety Policy

**Optimal** is committed to:-

- Complying with the applicable terms of national and international health and safety legislation for the areas in which we operate.
- Consulting with our employees and customers on matters affecting their health and safety.
- Providing information, instruction, training and supervision for our employees to ensure they are competent to do their work without causing or sustaining harm.
- Ensuring that our employees, contractors and working partners understand that they have a personal responsibility for health and safety and remain accountable should their actions result in harm to themselves and others.
- Developing, implementing, maintaining, managing and reviewing the Health and Safety Management System in order to continually improve and ensure effectiveness in meeting the needs of our business.

## SCOPE

This policy is applicable to all Optimal entities. Protection of our people and those affected by our business operations is Optimal's key objective of the Health and Safety Management System.

**Optimal intends to adopt all reasonably practicable means to eliminate hazards and reduce the risks of harm to its employees, contractors, customers and the general public and to take all reasonably practicable means to reduce the risks of damage to its property by ensuring that resources are made available to provide:**

- A safe place of work with safe access to it and safe egress from it.
- A healthy working environment.
- Adequate welfare facilities and arrangements.
- Environment where employees are collaborating and able to provide continuous feedback and express any concerns relating to health and safety.
- A monitoring and consultation regime to ensure the effective management of health and safety throughout the company.
- Sufficient information, instruction, training and supervision to ensure all employees are aware of workplace hazards and any necessary measures to be taken for prevention while participating in improvement activities.

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**Optimal** will monitor and continually improve, measure and assess the Health & Safety performance as defined in the Quality Plan OAMS-GEN-PLN-001. The ultimate responsibility within the company rests with the Board of Directors who are responsible for all matters pertaining to the Health and Safety Management System.

Signed:



**Position:** Director

**Date:** 25 January 2020

OAMS-GEN-POL-002